

Perry Public Library  
Board of Trustees Regular Meeting  
December 3, 2018  
DRAFT

Attendance: Tim McCallum, Priscilla Popp, Stacey Muolo, Sandy Lawrence, Treasurer Angel Lowery, Director Jessica Pacciotti, Barb Glenn, Chris Narowski  
Excused Absence: Bethany Zerbe

The meeting was called to order at 7:00pm by Vice President Tim McCallum.

Consideration of Agenda and Conflict of Interest: None

Open Public Comment: Linda Hyland spoke regarding water in the basement.  
Ray Pierson spoke regarding lighting on or in the building during closed hours. The framing and matting of historic photographs, and the chairs in the gallery room.

A motion by Priscilla Popp to approve the minutes from November 5, 2018 was seconded by Stacey Muolo. The motion passed unanimously.

A motion to approve the Accounts Payable Vouchers was made by Barb Glenn and seconded by Sandy Lawrence. The motion passed unanimously.

The YTD Budget was reviewed and discussed.

Director Pacciotti's report for the month was reviewed. There is continued concern about the lower circulation for children's books.

The Youth Service Librarian Julie Jensen's report was reviewed. There are many activities planned for December.

Committee Reports:

Building Committee: The building committee submitted a list of repairs to the building and prioritized these items in order to pursue them in a deliberate manner.

Policy Committee: This committee submitted 2 new policies for approval.

A motion was made by Stacey Muolo to include closing for observed holidays on Mondays, add siblings-in-law to the bereavement leave policy and to allow staff to bring grievances regarding the Director directly to the Board or to the Personnel Committee. Chris Narowski seconded this motion. The motion passed unanimously.

A motion was made by Priscilla Popp to replace the Use and Restrictions of Photographs policy to the Local History Use Policy to clarify where and when the documents may be used. Seconded by Sandy Lawrence. The motion passed unanimously.

Budget Committee: The budget for 2019 was submitted for review. The 2020 Budget was also submitted in anticipation of the need for a public vote. Priscilla Popp made a motion to approve the proposed budgets. It was seconded by Chris Narowski. The motion passed unanimously.

The Board went into Executive Session at 7:38pm to discuss the annual review of Director Jessica Pacciotti. Stacey Muolo made a motion to return from Executive Session at 8:23 pm.

Regular session resumed at 8:24pm. Priscilla Popp made a motion to bring the salary of Director Pacciotti to the overtime exemption amount of \$43,264.00 for 2019. Seconded by Chris Narowski. The motion passed unanimously.

Sandy Lawrence made a motion to adjourn at 8:26 pm.

The end of the year meeting is scheduled for December 27<sup>th</sup> at 4:00pm.

The personnel committee will meet on December 11<sup>th</sup> at 4:00pm.

Respectfully submitted,  
Barb Glenn, Secretary