

Perry Public Library  
Board of Trustees Regular Meeting  
February 4, 2019  
DRAFT

Attendance: Stacey Muolo, Priscilla Popp, Director Jessica Pacciotti, President Bethany Zerbe Sandy Lawrence, Tim McCallum, Barb Glenn, Chris Narowski, Excused absence – Treasurer Angel Lowery

President Bethany Zerbe called the meeting to order with the Pledge to the Flag at 7:00pm.

Consideration of the Agenda and Conflict of Interest: New item for the agenda, scheduling a Development Committee meeting.

Open Comment: Mildred Mandeville commented on the 2020 Budget.  
Linda Hyland commented on the change to the computer system.

A motion was made to approve the January 7, 2019 minutes by Sandy Lawrence seconded by Priscilla Popp. The motion passed unanimously.

A motion was made by Bethany Zerbe to approve the accounts payable vouchers with one change. The change is that Health Insurance lump sums will be paid twice a year in July and December to the Director and Youth Services Librarian. Tim McCallum seconded. The motion passed unanimously.

The YTD 2019 Budget was discussed. An audit will be done at the quarter at the recommendation of the accountant. An explanation of cash on hand was distributed and explained by Director Pacciotti.

Staff Reports:

The Director's report was reviewed and discussed. A new clerk, Sarah Hulbert-Emerson, has been hired.

The Youth Services Librarian's report was reviewed and discussed.

Committee Reports:

Development (Long Range Plan, Board & Personnel): The need to fill possible 2 Trustee positions and to start the next long range plan document was discussed. A date for this committee to meet will be set at the end of this Board meeting.

Old Business: Sandy Lawrence made a motion that youths 15 years of age and under will be fine free during 2019. Tim McCallum seconded. The motion passed unanimously. Director Pacciotti will create a news release that will also remind patrons that they are still responsible for missing or lost books.

Web Archive: It was agreed that Director Pacciotti will preserve photos from the archive that have value to the Library's history.

New Business: The Annual Report.

Bethany Zerbe made a motion to accept the report with correction to section 5.4 regarding the annual number of visits to the Library's web page. Tim McCallum seconded. The motion passed unanimously.

Bethany Zerbe made a motion to adjourn at 8:17pm.

Next Board Meeting: March 4, 2019

April Board Meeting: April 1, 2019

February 27<sup>th</sup> is Advocacy Day in Albany. Any who wish to attend let Director Pacciotti know.

Development Committee meeting: February 25<sup>th</sup> at 3:00pm.

Respectfully submitted,  
Barb Glenn, Secretary