# *PERRY PUBLIC LIBRARY*

70 N. Main Street

Make It Part of Your Day

Perry, New York 14530

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## Local History Use Policy

The Perry Public Library holds 5 collections devoted to local history. Each collection has its own rules for patron use and reuse. For collection management of these collections see the Collection Development Policy.

#### 1.) Local History Book Collection

The local history book and document collection is held in the gallery. Book titles are indexed in the general book catalog. The books will not circulate, but can be used freely in house without prior permission.

#### 2.) Wiles Art Collection

The Wiles Art Collection includes 45 oil paintings as well as sketches, letters and various ephemera from the Wiles family. The paintings remain on display in the gallery, unless they are lent out to a certified art institute (as evaluated and chosen by the Library Director and approved by the Board of Trustees). The other ephemera from the collection are kept in storage and are available at request for patrons to use inhouse. Images and scans from the collection can be provided free of charge to patrons. Scans of the letters and sketches are posted on the NY Heritage website.

### 3.) Perry Newspapers

The Library holds a large collection of historic and current Perry newspapers. The physical items are available to patrons by appointment only. Many records have been digitized and are available for free online.

#### 4.) Clark Rice Collection

The use of the Clark Rice photograph collection is by appointment. A general topic can be submitted to the Library Director for research and a selection of the collection will be presented to the patron for review in-house. Annotations of the photos are available by request through the Director. Scans of the collection can be used for non-commercial purposes. In the case of commercial reuse it is requested images be credited as follows: "Clark Rice Collection Perry Public Library Perry, New York". The Library will provide digital scan files free of charge, if needed the images can be printed at the library for the usual printing cost at the library. The Library Director may choose to display images from the collection at another appropriate place (such as an art gallery or other library), in all cases the images should return to the collection.

#### 5.) Henry Page Collection

The use of the Henry Page collection is by appointment. A list of subject headings included in the collection is available at the library. Scans of the collection can be freely used for non-commercial purposes. In the case of commercial reuse images it is requested they be credited as follows: "Henry Page Collection Perry Public Library Perry, New York". The Library will provide digital scan files free of charge, if needed the images can be printed at the library for the usual printing cost at the library.

Copyright notice - The Perry Public Library is an archival institution and does not hold the copyright on the historical material and cannot give permission for anything still protected under copyright to be reused. It is the responsibility of the patron to research the proper permissions for whatever reuse of the material they wish.

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