Perry Public Library

Board of Trustees Regular Meeting

April 6, 2020

DRAFT

Attendance: Bethany Zerbe (President), Barb Glenn, Priscilla Popp, Jessica Pacciotti (Director), Lorie Ames, Chris Narowski (remote), Sandy Lawrence (remote), Stacee Muolo (remote)

President Bethany Zerbe called the meeting to order at 7:00PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: none

Priscilla Popp made a motion to approve the March 3rd minutes with the following corrections : Heading changed from March 2, 2020 to March 3, 2020; Lori is changed to Lorie in the attendance. Bethany Zerbe seconded. The motion passed unanimously.

Bethany Zerbe made a motion to approve the March 16, 2020 with the following spelling changes: COCID changed to COVID in the heading and Lori changed to Lorie in the attendance. Stacee Muolo seconded. The motion passed unanimously.

Bethany Zerbe made a motion to approve the Account Payable Voucher. Priscilla Popp seconded. The motion passed unanimously.

The YTD Budget was reviewed and discussed.

New Business: COVID-19 response and status. The use of the cleaning company while the library is closed was discussed. Director Pacciotti will discuss the situation with the company to determine if doing different cleaning tasks is a possibility.

Barb Glenn made a motion to reallocate $2000.00 to OWWL2Go for electronic books; fifty percent to be spent for adult books and fifty percent for children’s. Director Pacciotti will advertise locally with three different venues. Lorie Ames seconded. The motion passed unanimously.

An answering machine will be purchased by Director Pacciotti, that can be accessed remotely, to help patrons with question regarding OWWL2Go.

Staff Reports:

Director Pacciotti has continued to attend meetings and trainings, many of them remotely. All programs were cancelled as of March 15, 2020. Circulation was reflected in that decision. The Governor has been changing restrictions as the COVID -19 pandemic continues. Director Pacciotti has insured that all guidelines are followed.

Youth Services Librarian Jensen has also been required to end programs. Early March programs were attended but all programs were cancelled as of March 16, 2020 due to the COVID-19 pandemic.

She has done on-line stories and will be doing more.

Committee Reports:

The Building Committee submitted their report from the March 11, 2020 meeting. The committee approved the final drawing from Bero. The timeline is now less clear due to the COVID-19 pandemic. Bids for the project are now extended to April 28, 2020. The committee asked that the Board discuss the price point for sidewalk bricks.

Bethany Zerbe made a motion to approve the March 11, 2020 minutes of the Building Committee. Priscilla Popp seconded. The motion passed unanimously.

Lorie Ames made a motion to approve the price points recommended by the Building Committee. They are $250.00 for individuals or families and $500.00 for businesses. Stacee Muolo seconded. The motion passed unanimously.

Dates:

Board Minimum Standards workshop April 7, 2020 @ 6:00 PM

Robert’s Rules of Order Training April 16, 2020 @2:00 PM via ZOOM

Board Rules & Responsibilities for New Library Trustees Training

April 23, 2020

Mary Board Meeting May 4, 2020 @ 7:00 PM

Public Library Financial Oversight May 19, 2020

Lorie Ames made a motion to adjourn at 8:04 PM.

Respectfully submitted,

Barb Glenn, Secretary