

Perry Public Library
Board of Trustees Regular Meeting
April 5, 2021

Attendance: Stacey Muolo, Barb Glenn, Priscilla Popp, Jessica Pacciotti (Director), Angel Lowery (Treasurer), Chris Narowski, Lorie Ames, Bethany Zerbe (President), Sandy Lawrence

President Bethany Zerbe called the meeting to order at 7:00PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: The date on the Agenda needed to be corrected from April 2, 2021 to April 5, 2021.

Public Comment: None

Chris Narowski made a motion to approve the March 1, 2021 minutes. Priscilla Popp seconded. The motion passed unanimously.

Barb Glenn made a motion to approve the Account Payable Voucher. Lorie Ames seconded. The motion passed unanimously.

The YTD Budget was discussed.

Bethany Zerbe made a motion to approve the Capital Fund Voucher. Stacey Muolo seconded. The motion passed unanimously.

Director's Report: Circulation is not as high as a year ago but the statistics could be off due to the renewals at the beginning of the COVID lockdown. Director Pacciotti attended four meetings this month over 6 days. The basement project including bathroom repairs, carpet in the Children's room, breakroom repairs, and humidifier for the storage room will be completed soon.

Youth Services: Youth Services Librarian Jessica DeMarte reported that she has completed more videos to reach children virtually. She has created 5 Take It to Make It Kits for children who come to the library. The Read Around Perry author visit was completed successfully. Henry Loves Hills was distributed by RAP at the Elementary School. A March Bingo Board and April Project Read sheets were sent home through the school district. The Children's room project will be complete soon. April is poetry month. Chapter One readings continue to encourage students to attend the Teen Book Festival. Many other future activities are also being planned.

Policy Committee:

The Policy Committee submitted 2 motions. The first motion is to change the Library Staff Policy to be in compliance with state law regarding PTO. The new section reads as follows: *In*

compliance with the 2020 New York State Sick Leave Law, all employees are able to accrue up to 40 PTO hours throughout the year. Hours begin accruing on January 1. One hour of PTO is accrued for every 30 hours worked. If the employee earns more PTO through this process than was granted to them on January 1, those hours are awarded as work is completed. By law all unused PTO will roll over in the new calendar year. However, employees may use only 40 total hours of PTO in any given year.

The motion passed with the following in favor: Sandy Lawrence, Barb Glenn, Priscilla Popp, Stacey Muolo, Bethany Zerbe, and Lorie Ames. Abstained: Chris Narowski.

The second motion was to implement a fine free lending policy. The policy impacts books, DVDs, magazines, or other regular library materials.

The motion passed with the following in favor: Stacey Muolo, Chris Narowski, Lories Ames, Barb Glenn, Bethany Zerbe, and Sandy Lawrence. Against: Priscilla Popp.

Dates: Key Laws and Regulations for Libraries: April 20th @ 6:00PM.

Trustee Petitions are available today and due back to the library on May 3rd by close of business.

May Board Meeting: May 3rd @ 7:00 PM.

PLS Office Hours for Trustees: May 18th @ 5:00 PM

Bethany Zerbe made a motion to adjourn at 8:07 PM.

Respectfully submitted,
Barb Glenn, Secretary