Perry Public Library

Development/Policy Committee

February 24, 2022

The meeting was brought to order at 4:03 PM.

Attending: Barb Glenn, Sandy Lawrence, Stacee Muolo (zoom), and Jessica DeMarte (Director).

Technology: A technology draft was discussed. The content of the draft involves schedules for computer, copier, and printer replacements and contracts. It will be presented to the Board to determine if it should be a policy or part of the Director’s procedures.

Conflict of Interest policy: This committee recommends that the Board approve the Conflict of Interest policy as written.

Board Self Evaluation: A survey of the Board will be distributed to members of the Board at the March meeting. Discussion of the results will follow the April meeting, format to be determined.

Paid Family Leave: The committee is recommending that the Board approve the following: Paid family leave will be offered to all employees. The fee will involve a payroll deduction for each participant.

Full time / overtime:

The committee recommends that the following policy change be added to the Library Staff policies. Salaried employees will be awarded comp time for time worked between 37.5 and 40 hours. After 40 hours, time and a half will be awarded as required by New York State law.

Paid Holidays: After much discussion this topic was tabled until the next meeting. Several options were discussed and the cost of each needs to be examined.

Meeting adjourned at 6:07 PM.

Respectfully submitted,

Barb Glenn