# ***PERRY PUBLIC LIBRARY***

## 70 N. Main Street Make It Part of Your Day

***Perry, New York 14530***

### PHONE (585) 237-2243 FAX (585) 237-2008 WEBSITE perry.owwl.org

Technology Plan

Technology is an important part of the library, both for staff and for patrons. In order to maintain the ability for staff to complete their necessary tasks and to continue to meet patrons’ needs for access to information with technology, the Perry Public Library will create and maintain a plan to replace technology on a regular basis. This allows the library to budget appropriately and to continually update technology to allow staff and patrons to use the best available products. It will also prevent situations where many computers breakdown at the same and there is not enough money to replace everything.

*Staff Computers:*

Recommendations for replacement of desktop and laptop computers is **5 years**.

|  |  |  |
| --- | --- | --- |
| Computer | Current Age | Year of Replacement |
| Clerk Computer | 2013 | 2022 |
| Staff Laptop #2 | N/A | 2022 |
| Director Computer | 2018 | 2023 |
| Youth Services Computer | 2018 | 2024 |
| Circulation Computer | 2018 | 2024 |
| Staff Laptop #1 | 2017 | N/A |

*Public Computers*

The public computers are run on a Linux platform, which greatly increases the life of the hardware and allows us to use the same components for a much longer time. These computers will only have to be replaced when the equipment actually fails. Recommendation: each year there should be enough money budgeted for the library to replace at least one of these machines in the event of a failure.

|  |  |  |
| --- | --- | --- |
| Computer | Current Age | Year of Replacement |
| OPAC Upstairs | 2011 |  |
| OPAC Downstairs | 2012 |  |
| Public Computer #36 | 2016 |  |
| Public Computer #35 | 2012 |  |
| Public Computer #28 | 2017 |  |
| Public Computer #41 | 2014 |  |
| Public Computer #29 | 2017 |  |
| Public Computer #38 | 2013 |  |

*Server*

The public computers are all run through a Linux server housed on site. This server is recommended to be replaced every **6 years**.

|  |  |  |
| --- | --- | --- |
| Server | Current Age | Year of Replacement |
| Linux | 2019 | 2025 |

*Additional components*

|  |  |  |  |
| --- | --- | --- | --- |
| Component | Current Age | Lease Company | Term of Lease |
| Copier  | 2019; 2022 new copier ordered  | CopierFax | 3 years; 5 years |
| B&W Printer-Clerk  | 2021 | Copier Fax | 3 years |
| B&W Printer-Youth | 2021 | Copier Fax | 3 years |
| Color Printer | 2016 | N/A | N/A |
| B&W Printer-Patrons | 2015 | N/A | N/A |
| B&W Printer-Direct. | 2016 | N/A | N/A |
| Receipt Printer-Up | 2015 |  |  |