

Perry Public Library
Board of Trustees Regular Meeting
March 7, 2022

Attendance: Priscilla Popp, Sandy Lawrence, Bethany Zerbe (President), Stacey Muolo, Jessica DeMarte (Director), Angel Lowery (Treasurer), David Shearing, Barb Glenn, Lorie Ames

President Bethany Zerbe called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: None
Public Comment: None

Priscilla Popp made a motion to approve the February 7, 2022 minutes with the following correction: Stacey is changed to Stacey in the attendance list. Stacey Muolo seconded. Bethany Zerbe, Stacey Muolo, David Shearing, and Priscilla Popp voted in favor. Barb Glenn, Sandy Lawrence and Lorie Ames abstained.

Bethany Zerbe made a motion to approve the Account Payable Voucher. Barb Glenn seconded. The motion passed unanimously. The gas bill was discussed.

The YTD Budget was reviewed.

The Director's Report was discussed. New retirement reporting, outreach through Family Literacy, and Read Around Perry programs were explained. Security companies are submitting quotes. A new copier is on order as well as a new Clerk computer. A new internet drop to the Children's Room is being installed by Hoefler Communications.

Staff projects.: Sarah is digitizing the Wiles Letters to be uploaded to the New York Heritage database. Briana is digitizing the memorial information.

Youth Services Director Jessica Purvis submitted her report of programs for February and attendance. She has published 2 newsletters and reported on upcoming events. She has participated in 8 trainings.

Development/ Policy Committee: The committee submitted several items for approval. Bethany Zerbe made a motion to approve the Conflict – of - Interest policy. David Shearing seconded. The motion passed unanimously.

The following were tabled to insure the changes meet New York State Law guidelines: Library Staff policy and paid family leave policy. The technology plan was also tabled as we determine whether it should be in the long - term plan.

Board Self-Evaluation: Forms were distributed to be completed and tabulated before the next Board meeting. A workshop will be held to discuss the results and possible improvements.

Barb Glenn made a motion to approve the 2021 Annual Report to the State. Sandy Lawrence seconded. The motion passed unanimously.

Local History: A 1866 Atlas of Wyoming/Genesee counties has been donated to the Library.

A notice of probate has been received regarding the estate of Douglas M Pierson. Director DeMarte will call to learn more details.

The final payment of State Aid for Library Construction for the Stair Replacement Project has been received.

Dates: March 10th @ 5:00 PM – A Board’s Guide to Book Challenges in the Public Library (PLS).

March 29th @ 5:00 PM – Trustee Book Club: Policies & Risk Management (Mid-Hudson)

April 4th @ 7:00 PM – Board Meeting

Respectfully submitted,
Barb Glenn, Secretary