

PERRY PUBLIC LIBRARY

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Policy Committee Minutes

April 28, 2022

In attendance: Barb Glenn, Bethany Zerbe, Sandy Lawrence, Stacey Muolo, Jessica DeMarte (Director).

The meeting was called to order at 4:02pm.

The committee reviewed a draft of the Trustee Ethics Statement. **Bethany made a motion to approve the statement as written, with each trustee signing at the beginning of the board year. Stacey was the second.**

The committee reviews a draft of the Document Retention Policy. After a brief discussion, **Bethany made a motion to approve the Document Retention Policy as written. Barb was the second.**

The committee continued reviewing the Employee Handbook, focusing on section III.

The committee decided to bring to the full board whether to offer Paid Family Leave for the May meeting.

The committee set another meeting for Tuesday, May 10th at 3:30pm to continue discussing the Employee Handbook, section IV.

The meeting was adjourned at 5:38 pm.

Respectfully submitted,
Jessica DeMarte.