Perry Public Library

Board of Trustees Regular Meeting

May 2, 2022

Attendance: David Shearing, Barb Glenn, Priscilla Popp, Angel Lowery (Treasurer), Stacee Muolo, Jessica DeMarte (Director), Sandy Lawrence, Lorie Ames, Bethany Zerbe (President)

President Bethany Zerbe called the meeting to order at 7:01 PM with the Pledge to the flag.

Consideration of the Agenda and Conflict of Interest. Director DeMarte requested that the motions from the Development Committee be moved to follow the YTD Budget discussion.

Public Comment: None

David Shearing made a motion to approve the April 4,2022 minutes. Lorie Ames seconded. The motion passed unanimously.

Bethany Zerbe made a motion to approve the Account Payable Voucher. Barb Glenn seconded. The motion passed unanimously.

The YTD Budget was discussed.

The Development Committee made a motion to approve the Trustee Ethics Statement as written to be signed by Trustees once a year. The motion passed unanimously.

The Development Committee made a motion to approve the Document Retention Policy as written. The motion passed unanimously.

The Development Committee distributed Director Evaluation sheets that will be due on May 20,2022 to the circulation desk.

Paid Family Leave was discussed and returned to committee for more cost details.

The Director’s report was discussed: Director DeMarte added that in addition to the Locksmith changing the locks there are 17 keys. Keys that are distributed are signed out so that the location of each key is known.

She also added that the Wiles digitization project should be complete by the end of the summer. This has been funded by a grant.

The Youth Services Librarian’s report was reviewed. Many new activities are now in place. She has developed more on-line and take away activities to accommodate COVID concerns. School visits have resumed and will be increasing.

Old Business: Trustee Continuing Education was discussed.

New Business: Project READ Book Shop: There was a request for Board members to help with this event at the Wyoming County Fair.

The July Board meeting was changed to July 11, 2022 @ 7:00 PM due to the July 4th holiday being the first Monday.

The Budget Hearing Date is set for May 25, 2022 @ 6:00PM at the Library.

Bethany Zerbe made a motion to adjourn at 8:36 PM

Dates: May 3rd @ 5:00 PM Trustee Book Club: Planning & Evaluation (Mid-Hudson)

May 20th : Deadline to return Director Evaluation to Library

May 25th @ 6:00 PM Budget Hearing at the Library

June 1st Construction Aid Intent to Apply due to the System

June 6th June Board Meeting

Respectfully submitted,

Barb Glenn, Secretary