

Perry Public Library
Board of Trustees Regular Meeting
June 6, 2022

Attendance: Barb Glenn, Jessica DeMarte (Director), Priscilla Popp, Stacey Muolo, Bethany Zerbe (President), Sandy Lawrence, Lorie Ames, David Shearing

President Bethany Zerbe called the meeting to order at 7:00PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: Director DeMarte called attention to the correction of dates on the Agenda.

Public Comment: None

David Shearing made a motion to approve the May 2, 2022 minutes. Priscilla Popp seconded. The motion passed unanimously.

Bethany Zerbe made a motion to approve the May 25, 2022 Budget-Hearing minutes. Lorie Ames seconded. The motion passed unanimously.

Bethany Zerbe made a motion to approve the Account Payable Voucher. Barb Glenn seconded. The motion passed unanimously.

The YTD Budget 2022 was discussed.

Director's Report: Circulation continues to improve. Director DeMarte attended the Friends of Perry Public Library. They are donating \$839.00 to fund half the Library Speaker Consortium annual fee, Smore Pro Newsletter for 1 year, and money for the Summer Reading Program.

The Lemuel Wiles collection is now live on the New York Heritage platform. She attended many meetings and participated in programs. She continues to work on community outreach.

Youth Services Librarian Jessica Purvis Report: Many story times, craft, and family events took place. She has worked to reorder the Children's room for better

accessibility. Librarian Purvis attended events at PCS including the Hat Day Parade. She has scheduled more events at PCS. Summer Reading Program plans are set for this year.

Development Committee:

The Committee submitted 4 items for review and voting.

David Shearing made a motion to approve offering Paid Family Leave with employee deductions. Lorie Ames seconded. The motion passed unanimously.

Bethany Zerbe made a motion to approve the Employee Handbook as written. Sandy Lawrence seconded. The motion passed unanimously.

Barb Glenn made a motion to approve a raise for employee Sarah Emerson to reflect new additional duties. Lorie Ames seconded. The motion passed unanimously.

Stacey Muolo made a motion to approve paying out the health insurance stipend on a biweekly basis beginning in July. The first half of 2022 will be paid in a lump sum as previously approved. Barb Glenn seconded. The motion passed unanimously.

Budget and Building Committee

The Budget and Building Committee made a motion of Intent to Apply for Construction Aid 2023 for the Door & Alarm replacement projects, at the total cost of \$22,569.66. Stacey Muolo seconded. The motion passed unanimously.

The Committee made a motion to approve the contract from Bonn, Dioguardi, & Ray for the 2021 Financial Review at a cost of \$2200.00. Lorie Ames seconded. The motion passed unanimously.

Old Business: Discuss the need for people to cover the Book Shop at the Fair for Project Read. 3 People signed up to cover the time slots.

New memorial signs have been completed for Paul and Ruth Gibson.

Bethany Zerbe moved to adjourn to Executive Session at 7:41 PM to review/discuss the Board evaluation of the Director.

Bethany Zerbe moved to return from Executive Session at 7:53 PM.

David Shearing made a motion to adjourn at 7:57 PM.

Dates: June 14th @ 5:00 PM Trustee Book Club: PR & Advocacy

July 4th – Library Closed

July 11th 7:00 PM July Board meeting

Respectfully submitted,

Barb Glenn, Secretary