

PERRY PUBLIC LIBRARY

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Development Committee Minutes February 23, 2023

In attendance: Sandy Lawrence, Bethany Zerbe, Stacey Muolo, Jessica DeMarte (Director), Jessica Purvis (Youth Services Librarian). Absent: Virginia Winter.

The meeting was called to order at 3:37 pm.

Jessica Purvis was invited to join the committee meeting to discuss the current supervision and evaluation structure at the library. (Jessica Purvis left at 3:46 pm)

The committee entered executive session to discuss the medical, financial, credit or employment history of an employee at 3:47 pm.

The committee exited executive session at 3:58 pm.

The committee requested Director DeMarte contact lawyers who specialize in employment matters.

The committee reviewed the Employee Handbook and recommended changes be made to any policies with a grievance process to include what happens when there is a relationship outside of the library between director and staff. Exact changes will be made and reviewed at the next committee meeting as additional legal changes need to be made for 2023.

The committee reviewed the options in the Causewave Grant available through RRLC and discussed which project would benefit the library. Director DeMarte will apply for consideration to complete a Branding project.

The meeting was adjourned at 4:34 pm.

Respectfully submitted,
Jessica DeMarte.