

PERRY PUBLIC LIBRARY

70 N. Main Street

Make It Part of Your Day

Perry, New York 14530

PHONE (585) 237-2243 FAX (585) 237-2008 WEBSITE perry.owwl.org
Jessica N. DeMarte, Director E-MAIL: jdemarte@owwl.org



HELP WANTED

The Perry Public Library is looking for a temporary part-time library clerk to work up to 15.5 hours per week, including some evenings and weekends. Additional hours are possible when subs are needed.

Duties:

Customer Service

Checking library materials in and out

Locates materials in computer catalog

Offers computer/printer help to patrons

Processing of fine payments

Other library duties, such as shelving and processing holds

Assist with children's room maintenance and programming

Skills:

Must be comfortable using a computer

Must work well with children & families

Knowledge of Dewey Decimal System a plus

Experience with Evergreen a plus

Compensation:

Hourly wage is \$14.20 an hour.

Qualified individuals should submit a resume by mail or email to the Library Director.

Email: perrylibrarydirector@owwl.org

Address: 70 N. Main St Perry, NY 14530