

Perry Public Library  
Board of Trustees Regular Meeting  
April 3, 2023  
DRAFT

Attendance: Barb Glenn, Jessica DeMarte (Director), Angel Lowery (Treasurer), Stacey Muolo, Bethany Zerbe (President), David Shearing, Lorie Ames, Sandy Lawrence @ 7:04, and Virginia Winter @ 7:08

President Bethany Zerbe called the meeting to order at 7:00 PM with the Pledge to the Flag

Consideration of the Agenda and Conflict of Interest: Director DeMarte added 2 items to the agenda; first the 2024 Budget Hearing and second the attendance of Youth Services Director Purvis at the Youth Services Section of the New York Library Association Conference.

Public Comment: Linda Hyland discussed 2 books that are in the Young Adult section of the Library.

Lorie Ames made a motion to approve the March 6, 2023 minutes. Bethany Zerbe seconded. Virginia Winter, Sandy Lawrence, Lorie Ames, David Shearing, Barb Glenn, and Bethany Zerbe voted in favor. Stacey Muolo abstained.

Virginia Winter made a motion to approve the Account Payable Voucher. Barb Glenn seconded. The motion passed unanimously.

The YTD Budget for 2023 was discussed.

The Director's report was discussed. There were no additional instructions for the DRI (Downtown Revitalization Initiative) grant. Director DeMarte did apply for the RRLC grant with the Causewave for Capacity Building.

Youth Services Librarian Purvis's report was reviewed.

Virginia Winter made a motion to approve the ‘Whistle Blower Policy’ submitted by the Development Committee. David Shearing seconded. The motion passed unanimously.

The Development Committee submitted a ‘Public Comment Policy’ for approval. Lorie Ames seconded. The motion passed unanimously.

The Development Committee submitted the completed Employee Handbook for approval. Stacey Muolo seconded. The motion passed unanimously.

The Development Committee submitted for approval a ‘help wanted’ ad for a temporary part-time clerk to work up to 15.5 hours per week. Barb Glenn seconded. The motion passed unanimously.

New Business:

Bethany Zerbe made a motion to approve Jessica Purvis’s request for \$582.35 to attend the Youth Services Section (YSS) of the New York Library Association Spring Conference April 26 – 28, 2023. Virginia Winter seconded. The motion passed unanimously.

The Budget Hearing for the 2024 Budget must be between 7 and 14 days before the vote. An e-mail to coordinate this date will be forthcoming.

Dates: April 18<sup>th</sup> @5:00 PM – Trustee Handbook Club: Board/Director Relationship (zoom)

April 19<sup>th</sup> @ 1:00 PM OWWL Library System Open House 2557 State Rte 21 Canandaigua, NY

April 27<sup>th</sup> @6:00PM Trustee Q&A with Ron @ Wadsworth Library or via Zoom

May 1<sup>st</sup> @ 7:00 PM – Board Meeting

Respectfully submitted,  
Barb Glenn, Secretary