

# ***PERRY PUBLIC LIBRARY***

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Jessica N. DeMarte, Director

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## Development & Policy Committee Minutes

June 26, 2023

In attendance: Bethany Zerbe, Stacey Muolo, Virginia Winter, Sandy Lawrence, Jessica DeMarte (Director).

The meeting was called to order at 4:00 pm.

The committee reviewed the following policies:

- Sexual Harassment (as part of the Employee Handbook)
- Meeting Room
- Patron Conduct
- Programming

**All changes were reviewed and recommended to the full board for approval.** Director DeMarte will work with staff on creating a Meeting Room Reservation Form.

The committee discussed the proposed Cleaner & Groundskeeper position. Director DeMarte will draft the job description & civil service duties description for approval at the July Board meeting.

**Virginia made a motion to approve the hourly rate for Sarah Emerson at \$16.00, to begin on 7/3/23 and Sandy was the second.**

A discussion was held regarding wages & salaries as compared to other libraries as well as other organizations for staff at all levels. Director DeMarte will compile data as requested based on school salaries and other library salaries to continue the discussion later this fall when the committee will make approvals for 2024.

The meeting was adjourned at 5:24 pm.

Respectfully submitted,  
Jessica DeMarte.