

Perry Public Library
Board of Trustees
June 5, 2023
DRAFT

Attendance: Bethany Zerbe (President), Barb Glenn, Jessica DeMarte (Director), Angel Lowery (Treasurer), Stacey Muolo, Sandy Lawrence, David Shearing, Virginia Winter
Excused absence: Lorie Ames

President Bethany Zerbe called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: Director DeMarte requested that Jessica Purvis, Youth Services Librarian, be given time for a presentation of summer programming.

Public Comment: None

Youth Services Librarian Jessica Purvis made a presentation of the summer programming including an Art Show and reading programs and activities for both adults and children. Lunches will be available for children to take home (a change from earlier plans).

Virginia Winter made a motion to approve the May 1, 2023 minutes. Stacey Muolo seconded. The motion passed unanimously.

David Shearing made a motion to approve the May 24, 2023 Public Budget Hearing minutes. Bethany Zerbe seconded. Stacey Muolo, Virginia Winter, David Shearing, Barb Glenn, and Bethany Zerbe voted in favor. Sandy Lawrence abstained.

David Shearing made a motion to approve the Account Payable Voucher. Barb Glenn seconded. The motion passed unanimously.

The YTD Budget was discussed.

Barb Glenn made a motion to approve the Capital Project Account Payable Voucher. Stacey Muolo seconded. The motion passed unanimously.

The Capital Project PTD Budget 2022-2023 was discussed.

Staff Reports: Director DeMarte's report indicates that circulation has stayed strong. She discussed upcoming adult programs, 3 are scheduled through a grant from the ACWC. Tech classes will resume in the fall. She attended several meetings and trainings.

Youth Services Librarian Purvis's report indicates increased program attendance. She reported on her attendance at the New York State Library Association Spring Conference of April 27th. She also reported on her outreach, facilities/collection and future plans.

Bethany Zerbe made a motion to approve the hiring of Matthew Clark and Catherine Huff as clerks. Sandy Lawrence seconded. The motion passed unanimously.

David Shearing made a motion to approve Jessica DeMarte as a permanent employee now that she has completed her Civil Service Requirement. Bethany Zerbe seconded. The motion passed unanimously.

Virginia Winter made a motion to approve Sarah Hulbert-Emerson to a permanent appointment as Library Assistant now that she has completed her Civil Service Requirement. Stacey Muolo seconded. The motion passed unanimously.

Stacey Muolo made a motion to change the July Board meeting date from July 3rd to July 10th. David Shearing seconded. The motion passed unabinously.

Dates:

Tuesday, June 6th @ 12:00 PM -9:00PM Budget Vote

Thursday, June 8th @4:30 PM-Q&A with Ron in Newark (Online & In-Person)

Tuesday, June 13th @ 4:00 PM – Development Committee Meeting @ the Library

Tuesday, June 20th @ 5:00 PM- Trustee Handbook Club: Financial Planning & Budget (Online)

July 10th @ 7:00 PM – July Board Meeting

June 21 @ 7:00 PM Budget/Building Committee Meeting @ the Library

Respectfully submitted,
Barb Glenn, Secretary