

Perry Public Library
Board of Trustees Regular Meeting
August 7, 2023
DRAFT

Attendance: Stacey Muolo (President), Barb Glenn, David Shearing, Angel Lowery (Treasurer), Jessica DeMarte (Director), Sandy Lawrence, Lorie Ames
Excused: Bethany Zerbe, Virginia Winter

President Stacey Muolo called the meeting to order with the Pledge to the Flag at 7:00 PM.

Consideration of the Agenda and Conflict of Interest: None

Public Comment: None

Conflict of Interest & Ethics Statement: Signed by Trustees present.

Sandy Lawrence made a motion to approve the July 10, 2023 Annual Meeting minutes. David Shearing seconded. The motion passed unanimously.

Sandy Lawrence made a motion to approve the July 10, 2023 minutes. David Shearing seconded. The motion passed unanimously.

Sandy Lawrence made a motion to approve the July 19, 2023 minutes. Lorie Ames seconded. The motion passed unanimously.

Barb Glenn made a motion to approve the Account Payable Voucher. David Shearing seconded. The motion passed unanimously.

The YTD Budget was discussed.

Director DeMarte's report was reviewed. It included upcoming programs, facilities inspections and repairs, as well as work on new grants along with the Downtown Revitalization Initiative Grant.

Youth Services Librarian Purvis's report was reviewed. The summer program has been well attended. Page Turner books have been ordered. Books not circulating have been weeded. Upcoming August events were listed including the Seneca Park Zoomobile and a special storytime in late August for children entering preschool or kindergarten with their families.

Old Business: The Meeting Room Policy was reviewed. The Policy Committee made a motion to approve the policy as written. Barb Glenn seconded the motion. The motion passed unanimously.

The September meeting date was moved to September 11, 2023 @ 7:00 PM due to the Labor Day Holiday.

New Business: Sandy Lawrence made a motion for Director DeMarte to sign the System Access Policy Approval. Barb Glenn seconded. The motion passed unanimously.

David Shearing made a motion to approve the proposals from

(1) Edward Hulme Inc. to regrade the foundation and install approximately 8 ton of screened topsoil around the east, south, and southwest side of the building. Topsoil will be installed 4" high against the foundation. Grass seed will be spread at completion. The cost to be \$1,100.00. Also, to strap and fasten the downspout extension to existing downspout and caulk above the window on the east side at void. The cost to be \$150.00.

(2) The proposal from Nicholas Stefaniak: In areas where gutters sit on the overhang, the bottom of the gutter will be siliconed to the overhang to prevent any water from entering, an estimated 175 feet. Seams, endcaps and miters will be resiliconed. The cost to be \$485.00. Lorie Ames seconded. The motion passed unanimously.

David Shearing made a motion to approve the hiring of Laura Gifford as groundskeeper/ cleaner at a rate of \$16.00 per hour to work approximately 5 hours inside and 5 hours outside each week. Barb Glenn seconded. The motion passed unanimously.

David Shearing made a motion to adjourn at 7:47 PM.

Dates: Tuesday August 15th @5PM- Trustee Handbook Book Club: Strategic Planning (Virtual).
Monday September 11 @ 7:00 PM Board of Trustees Regular Meeting

Respectfully submitted,
Barb Glenn, Secretary