

Perry Public Library
Board of Trustees Regular Meeting
November 13, 2023
DRAFT

Attendance: Angel Lowery (Treasurer), Jessica DeMarte (Director), Barb Glenn, Sandy Lawrence, David Shearing, Virginia Winter, Stacey Muolo (President), Bethany Zerbe
Excused absence: Lorie Ames

President Stacey Muolo called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: None
Public Comment: None

David Shearing made a motion to approve the October 2, 2023 minutes. Virginia Winter seconded. The motion passed unanimously.

Barb Glenn made a motion to approve the Account Payable Voucher. David Shearing seconded. The motion passed unanimously.

The YTD Budget was reviewed. The roof repair was less than the estimate.

Director DeMarte's report was reviewed. In addition to this report a repair will be needed for the boiler system.

Youth Services Librarian Purvis's report was reviewed. She is still working on finding a story time that works for more members of the community. Other activities are growing in attendance.

Committees:

The Budget and Building Committee made a motion to approve the new Investment Policy, that includes a reserve fund, as written. Bethany Zerbe seconded. The motion passed unanimously.

Barb Glenn made a motion to set aside 1% of the budget each year for the Reserve Fund beginning in 2024 until funded as described in the policy. David Shearing seconded. The motion passed unanimously.

Virginia Winter made a motion to move to Executive Session at 7:27 PM to discuss staff wages. Bethany Zerbe seconded. The motion passed unanimously.

Bethany Zerbe made a motion to leave Executive Session at 7:42 PM. Sandy Lawrence seconded. The motion passed unanimously.

Old Business: All Trustees are reminded to check that they have enough in-service hours.

Bethany Zerbe made a motion to adjourn at 7:47 PM. David Shearing seconded.

Dates:

Monday November 27th at 5:30 PM Budget Committee

Monday December 4th at 7:00 PM Regular Board Meeting

Tuesday December 19th at 5:00 PM- Trustee Handbook Club: Financing & Managing
Construction Projects

Wednesday December 27th at 4:00 PM End of the Year Meeting

Respectfully submitted,

Barb Glenn, Secretary