

# PERRY PUBLIC LIBRARY

70 N. Main Street, Perry, New York 14530

PHONE (585) 237-2243 FAX (585) 237-2008 E-MAIL perrylibrarydirector@owwl.org WEBSITE perry.owwl.org

Jessica N DeMarte, Library Director

## December 2023- Library Director's Report

CIRCULATION	Dec. 2023	YTD Dec. 31	Nov. 2023	YTD Nov. 30
2023	1,842	24,743	2,066	22,901
2022	1,860	26,561	2,130	23,701
2021	1,597	16,906	1,792	21,173
PLS LOANS SENT	Dec. 2023	YTD Dec. 31	Nov. 2023	YTD Nov. 30
2023	410	4,850	414	4,440
2022	330	4,754	353	4,424
2021	336	3,967	290	1,728
OWWL2Go Stats	Dec. 2023	YTD Dec. 31	Nov. 2023	YTD Nov. 30
2023	N/A	N/A	660	5,342
2022	406	4,974	451	4,647
2021	367	5,060	371	4,551

### Programs:

Wed. Nov 29- Book Discussion: The Hate U Give- 8 attendees

Wed. Dec. 6 @6pm- Adult Craft: Watercolor Cards- 8 attendees

### Upcoming Events:

Wed. Jan. 24 @7pm- Book Discussion: Lessons in Chemistry by Bonnie Garmus

Wed. Feb. 28 @7pm- Book Discussion: How Sweet It Is by Dylan Newton

### Meetings:

12/1- OWWLDAC, 12/4- December Board meeting, 12/6- New Director's Group, 12/12- Assemblymember Marjorie Burns visit, 12/22- Meet w/ Jes for 2024 planning, 12/27- End of Year Board meeting.

Assemblymember Marjorie Burns & Chief of Staff Stephanie Hann visited the library to check out the space and talk about the expansion project. It was a nice visit, shared on her social media.

### Continuing Education

12/5 LIU Project, 12/6- Office of State Comptroller AFR webinar, 12/8- LIU Class.

We did our presentation for the LIU class covering onboarding checklists and it went well.

NYS is changing the software for the annual report that goes to the OSC and there are also a lot of changes to how things are reported in codes and categories.

## **Facilities**

### 12/20-Plumber Visit

Fire Extinguishers were inspected, and basement extinguisher was replaced. Harding came to look at the downstairs bathroom due to water on the floor and discovered a sewer/trap plug, which they were able to resolve.

Issac & Turnbull came to review the boiler & building to provide quotes as requested for the boiler replacement.

## **Miscellaneous:**

The Ralph Wilson Foundation grant was submitted for the expansion project. 2023 Community Arts final report was submitted for .

I submitted the full grant application for the RRLC Collections & Access Grant for digitizing the Perry Heralds.

I've begun outlining the 2024 Community Arts Grant, deadline for submission in mid-January.

I have received a request from SHPO for a meeting with myself & Dept. of Library Development regarding the expansion project.

I answered 2 reference requests.

I used 14.5 hours of PTO.