

Perry Public Library
Board of Trustees Regular Meeting
February 5, 2024

Attendance: Bethany Zerbe, Angel Lowery (Treasurer), Jessica DeMarte (Director), Barb Glenn, Stacey Muolo (President), Sandy Lawrence, David Shearing, Lorie Ames, Virginia Winter

President Stacey Muolo called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: None

Public Comment: None

David Shearing made a motion to approve the January 8, 2024 minutes. Lorie Ames seconded. The motion passed unanimously.

Lorie Ames made a motion to approve the January 22, 2024 minutes. David Shearing seconded. The motion passed unanimously.

Barb Glenn made a motion to approve the Account Payable Voucher. Bethany Zerbe seconded. The motion passed unanimously.

The YTD Budget was reviewed.

Staff Reports:

Director DeMarte's report was reviewed. Circulation is up in all categories. We hosted a placement from ARC.

Sandy Lawrence and Director DeMarte met with the State Historic Preservation Office to discuss the expansion project.

Youth Services Librarian Purvis's report was reviewed. Participation in programs has steadily improved, especially the In-house scavenger hunt. A new calendar is available to advertise programs and allow registration. More programs to prepare for the Solar Eclipse are being scheduled.

New Business:

Claims Audit Process. A second person is needed to balance the checkbook. This is being sent to the Budget Committee.

Quickbooks Desktop is Ending and it will now become a subscription service.

PILOT payments. Director DeMarte requested approval to pursue PILOT payments from past agreements and future agreements. Members of the Board were in favor of making the inquiries.

David Shearing made a motion to adjourn at 7:49 PM.

Dates:

Monday February 12th @ 5:00 PM- Rules & Responsibilities for New Trustees

February 15th @ 4:00 PM – Policy and Development Committee

February 21st @ 6:30 PM- Budget and Building Committee

Monday March 4th @ 7:00 PM – March Board Meeting

Tuesday March 19th @ 5:00 PM – Trustee Handbook Club: What's new in '23 Ed.

Respectfully submitted,
Barb Glenn, Secretary