

Perry Public Library  
Board of Trustees Regular Meeting  
March 4, 2024  
DRAFT

Attendance: David Shearing, Stacey Muolo (President), Angel Lowery (Treasurer), Jessica DeMarte (Director), Barb Glenn, Sandy Lawrence, Virginia Winter  
Lorie Ames 7:01  
Bethany Zerbe: excused absence

President Stacey Muolo called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: None  
Public Comment: None

Sandy Lawrence made a motion to approve the February 5, 2024 minutes. David Shearing seconded. The motion passed unanimously.

Barb Glenn made a motion to approve the Account Payable Voucher. Lorie Ames seconded. The motion passed unanimously.

The YTD Budget was discussed. The cost of fuel and utilities is increasing.

Director DeMarte's report was reviewed. Circulation is up in all areas.

Youth Services Librarian Purvis's report was reviewed. Participation in programs is increasing. Many events for the upcoming Eclipse are scheduled.

David Shearing made a motion to appoint Sandy Lawrence as Vice President of Finance. She will review vouchers and checks. Barb Glenn seconded. The motion passed unanimously.

2024 Budget: Barb Glenn made a motion to add the \$6227.00 received from RRLC for the Perry Herald Digitalization Grant to the revenue line, to create an Equipment-Other Funds line for \$1162.00 and to add \$5065.00 to the current Clerical Budget line. Lorie Ames seconded. The motion passed unanimously.

Virginia Winter made a motion to approve changes to the 2024 Budget. Sandy Lawrence seconded. The motion passed unanimously.

David Shearing made a motion to request the tax Levy be increased by 19.2 % for the 2025 Budget year. This is needed due to the upcoming boiler replacement and staffing safety concerns. Lorie Ames seconded. The motion passed unanimously.

The Development & Policy Committee made a motion to approve the 2024 Employee Handbook. The motion passed by the Board unanimously.

The Development & Policy Committee made a motion to appoint Brianna Coogan-Bassett to Library Assistant, retroactive to January 28<sup>th</sup> at a pay rate of \$17.28 per hour. Barb Glenn seconded. The motion passed unanimously.

The Development & Policy Committee submitted a motion to approve the Pest Management Policy. The motion passed unanimously.

Discussion of the Annual Report 2023 was tabled until April, giving members time to review it.

David Shearing made a motion to adjourn at 8:07 PM. Sandy Lawrence seconded.

Dates:

April 1, 2024 Applications to run for the Library Board of Trustees will be available.

Monday April 8<sup>th</sup> – Perry Library Closed

Thursday April 11<sup>th</sup> @ 5:00 PM -2024 FAQ with Ron, Part 1 (online)

Thursday April 11<sup>th</sup> @ 7:00 PM- April Board Meeting

Monday May 6<sup>th</sup>: Application to run for the Library Board of Trustees are due.

Respectfully submitted,  
Barb Glenn, Secretary