

Perry Public Library  
Board of Trustees Regular Meeting  
August 5, 2024  
DRAFT

Attendance: Jessica DeMarte (Director), Barb Glenn, Sandy Lawrence, David Shearing, Greg Quartz, Stacey Muolo (President), Virginia Winter, Lorie Ames (7:01)  
Excused absent: Angel Lowery (treasurer)

President Stacey Muolo called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: None  
Public Comment: None

David Shearing made a motion to approve the July 1, 2024 Annual Reorganization Meeting minutes. Sandy Lawrence seconded. The motion passed unanimously.

Lorie Ames made a motion to approve the July 1, 2024 Board Meeting minutes. Virginia Winter seconded. The motion passed unanimously.

Barb Glenn made a motion to approve the Account Payable Voucher. David Shearing seconded. The motion passed unanimously.

The YTD Budget was reviewed.

Lorie Ames made a motion to approve a 30day CD at 4.7% interest at Tompkins Trust in the amount of \$80,000; maturing near the September Board meeting. David Shearing seconded. The motion passed unanimously.

The available quotes for the alarm system were discussed. One quote was still coming and the decision was tabled. A special meeting may be called when all the quotes are ready.

Director DeMarte's report was discussed. Circulation was up for the month.

Youth Services Librarian Purvis's report was reviewed. Attendance numbers for programming have been strong.

#### Committee Reports:

Changes to the Bylaws were submitted by the Development & Policy Committee. They are first the establishment of the position: Fiscal Officer. The duties would include signing all documents requiring the Fiscal Officer's signature including vouchers and abstract of vouchers. Also co-sign checks as needed / required. The second is to change the Board Meeting policy to: Regular meetings shall be held at least 10 times per year, at a time agreeable to the members

of the Board. As per our policy these changes will be voted upon at our next regular Board Meeting.

The Development & Policy Committee also submitted an updated 'Recording in the Library' policy. Lorie Ames made a motion to approve the policy as submitted. David Shearing seconded. The motion passed unanimously.

The 2020-2025 Long Range Plan was reviewed. Many items from the plan have been implemented.

David Shearing made a motion to approve the printer lease with: Copier, Fax, Business Technologies, at the NYS Contract Rate of \$36.40 per month with an overage charge of .015. Lorie Ames seconded. The motion passed unanimously.

Lorie Ames made a motion that the following members be Signatories for the bank: Stacey Muolo (President), David Shearing (Vice-President), Sandy Lawrence (Fiscal Officer), and Jessica DeMarte (Director). Barb Glenn seconded. The motion passed unanimously.

Windows and gutters was tabled until the next regular meeting to receive one more quote.

Barb Glenn made a motion to move to Executive Session to discuss an outstanding legal issue at 7:54 PM.

David Shearing made a motion to return to regular session at 8:18 PM.

David Shearing made a motion to charge the trespasser, who climbed on the library roof to release a squirrel from a live trap, with trespassing. Lorie Ames seconded. The motion passed with the following vote: In favor: David Shearing, Barb Glenn, Stacey Muolo, Greg Quartz, Lorie Ames, and Sandy Lawrence. Abstained: Virginia Winter

David Shearing made a motion to adjourn at 8:21 PM.

Dates: Monday, September 9<sup>th</sup> @ 7:00 PM- September Board Meeting  
Tuesday, September 10<sup>th</sup> @ 5:00 PM – Board Organization Oaths, Terms, Charters, and Bylaws

Respectfully submitted,  
Barb Glenn, Secretary