

Perry Public Library
Board of Trustees Regular Meeting
October 7, 2024
DRAFT

Attendance: Greg Quartz, Sandy Lawrence, Virginia Winter, Barb Glenn, Jessica DeMarte (Director), Stacey Muolo (President), Lorie Ames

Excused: David Shearing, Angel Lowery (Treasurer)

President Stacey Muolo called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: None

Public Comment: Linda Hyland discussed the public comment policy.

Virginia Winter made a motion to approve the September 9, 2024 minutes. Lorie Ames seconded. Virginia Winter, Greg Quartz, Lorie Ames, Stacey Muolo, and Barb Glenn voted in favor. Sandy Lawrence abstained. The motion passed.

Barb Glenn made a motion to approve the Accounts Payable Voucher. Lorie Ames seconded. The motion passed unanimously.

The YTD Budget was discussed.

The Director DeMarte's Report was reviewed. Circulation is up for the year. The new boiler has been inspected and is ready for winter. The source of a leak was not located; it is recommended that we bypass pipes underground. They cannot be inspected. A quote will be submitted.

Youth Services Librarian Purvis's Report was reviewed. A review of the summer program demonstrates increased participation over 3 years. Lunch numbers indicated that the need for this program to continue. New programs and continued outreach are well received.

Sandy Lawrence made a motion to approve the Q3 changes to the budget as proposed. Barb Glenn seconded. The motion passed unanimously.

Sandy Lawrence made a motion to close the CD (\$60,000 plus interest earned) and return funds to the General Savings Account. Virginia Winter seconded. The motion passed unanimously.

Sandy Lawrence made a motion to approve the quote by Hume for \$4995.00 to repair windows. Lorie Ames seconded. The motion passed unanimously.

Barb Glenn made a motion to change Board of Trustees Regular Meeting to the second Monday of the month beginning in January 2025. Virginia Winter seconded. The motion passed unanimously.

The Alarm System issue was tabled until next month. Director DeMarte expects another quote from a fire alarm company in Churchville.

Reminder: Trustee Continuing Education of 2 hours annually is due by the end of the year.

Sandy Lawrence made a motion to adjourn at 7:45 PM.

Dates: Tuesday, October 15th @ 5:00 PM – Trustee Handbook Book Club – Governance
Structure: Role of Officers & Boar
Monday, October 28th – Director Evaluation Due!
Monday, November 4th @ 5:00 PM Sustainable Funding
Monday, November 4th @ 7:00 PM November Board Meeting
Wednesday, November 13th @ 3:00 – 5:30 PM- OWWL Open House, Continuing
Ed & Annual OWWL Meeting
Monday, November 18th @ 5:00 PM New York State’s Freedom of Information Law.

Respectfully submitted,
Barb Glenn, Secretary