

Perry Public Library
Board of Trustees Regular Meeting
November 4, 2024

Attendance: Greg Quartz, David Shearing, Sandy Lawrence, Barb Glenn, Jessica DeMarte (Director), Stacey Muolo (President), Virginia Winter, Lorie Ames, Angel Lowery (Treasurer)

President Stacey Muolo called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: Director DeMarte requested that we discuss two more alarm system quotes during old business.

Public Comment: Linda Hyland discussed gender issues and pronouns.

Virginia Winter made a motion to approve the October 7, 2024 minutes. Lorie Ames seconded. The motion passed unanimously.

David Shearing made a motion to approve the Account Payable Voucher. Barb Glenn seconded. The motion passed unanimously.

The YTD Budget was discussed. Everything is on target for the end of the year.

Director DeMarte's report was reviewed. Additions to the report include: There were 243 participants for Halloween. Hulme has projected that the windows will be caulked in November. Tree trimming will be done by Handshake Tree service when the oak tree goes dormant.

Youth Services Librarian Purvis's report was reviewed. The teen Home Alone and Babysitting program was so well received that there is a waiting list for another class.

Barb Glenn made a motion to approve the 2025 wage schedule with a 3.3% increase. David Shearing seconded. The motion passed unanimously.

Lorie Ames made a motion to approve the Lending Policy as presented. Virginia Winter seconded. The motion passed unanimously.

Lorie Ames made a motion to approve the OWWL update to the Employee Handbook regarding: Systems Access and Confidentiality of Library Records Acknowledgement with the following addition: "When following the IRS allowable rates, reimbursement for mileage is not taxable to the employee. Reimbursements above the IRS allowances may be taxable to the employee. Mileage is counted from the Perry Public Library or employee home (whichever is closer) to the final destination. Sandy Lawrence seconded. The motion passed unanimously.

David Shearing made a motion to approve the Open Meeting Policy as presented to the Board. Sandy Lawrence seconded. The motion passed unanimously.

Barb Glenn made a motion to adopt the ‘Tax Cap Override Resolution’ as follows:

Whereas, the adoption of the 2026 budget for the Perry Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Perry Public Library voted and approved to exceed the tax levy limit for 2026 by at least the sixty percent of the board of trustees as required by state law on 11/04/2024.

Virginia Winter seconded. The motion passed unanimously.

The 2026 Budget was tabled until more data can be collected.

David Shearing made a motion to approve the Request for Proposal for a Building Condition Survey. Barb Glenn seconded. The motion passed unanimously.

Old Business: Alarm System

Virginia Winter made a motion to approve DOYLE To install and update our alarm systems at a cost of \$13,433.00; with a monthly monitoring fee of \$65.00. Lorie Ames seconded. The motion passed unanimously.

Sandy Lawrence made a motion to schedule the End of Year Fiscal meeting for December 30,2024 at 4:00 PM. Lorie Ames seconded. The motion passed unanimously.

Sandy Lawrence made a motion to approve the 2025 Board Meeting Calendar. Barb Glenn seconded. The motion passed unanimously.

David Shearing made a motion to move to Executive Session at 7:59 PM for Director Evaluation. Virginia Winter made a motion to leave Executive Session at 8:03 PM.

David Shearing made a motion to adjourn at 8:04 PM.

Dates: Wednesday, November 13th @ 3-5:30 PM OWWL Open House, Continuing Ed & Annual OWWL meeting.

Monday, November 18th @ 5:00 PM- NYS Freedom of Information Law (FOIL)

Monday, December 2nd @ 7:00 PM – December Board Meeting

Wednesday, December 4th @ 5:00 PM 2024 FAQs with Ron Part II

Respectfully submitted,
Barb Glenn, secretary