

PERRY PUBLIC LIBRARY

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Jessica N DeMarte, Library Director

December 2024- Library Director's Report

CIRC	Dec. 2024	YTD Dec. 31	Nov. 2024	YTD Nov. 30
2024	1,708	26,125	1,835	24,417
2023	1,842	24,743	2,066	22,901
2022	1,860	26,561	2,130	23,701
LOANS SENT	Dec. 2024	YTD Dec. 31	Nov. 2024	YTD Nov. 30
2024	439	6,271	442	5,832
2023	410	4,850	414	4,440
2022	330	4,754	353	4,424
OWWL2Go Stats	Dec. 2024	YTD Dec. 31	Nov. 2024	YTD Nov. 30
2024	657	8,051	679	7,394
2023	635	5,977	660	5,342
2022	406	4,974	451	4,647

Programs:

Upcoming Events:

January 22nd @ 7pm- The Women by Kristen Hannah

February 26th @7pm- The Winemaker's Wife by Kristin Hamel

I am hoping to host a tulle wreath class for adults in the near future.

Meetings:

12/23-Budget & Building Committee, 12/27-Payroll re: Retirement

We added a new system for Payroll, which allows our staff access to their paystubs at any time. Unfortunately, it was in the middle of the month so I needed assistance filing our December retirement report but that has been completed. We are also working out kinks in the PTO request system.

Continuing Education

12/3-LIU Project, 12/4-Trustee Q&A, 12/6-LIU Class, 12/19-Annual Report Webinar

The LIU Class for this semester had ended and I have completed all 5 classes toward the Public Administration in Libraries Certificate.

Building:

12/3-Trees Trimmed South and West, 12/11-Site Visit for Gutter Solution, Electrician

The hole discovered before the December board meeting has been filled in. The area will probably need to be re-graded in the spring.

Tree trimming was done on the parking lot side and the rear of the building. The ground was too soft to do the remainder.

Lindsay from Bero came out with a sheet metal expert and did a review of the gutter issue. They feel that the leaking may actually be coming from the valley in the front of the roof more of the time but the gutters do still need to be addressed as well. Waiting for that official write up so we can send out for bids.

While they were in the attic examining the roofline, part of the power went out upstairs. I tried to see if the breaker was on and turned off the one I thought was correct, then called an electrician. Someone came from Beardsley's and discovered a different breaker was tripped, turned off and back on; power was restored. I also spoke with James from Silver Lake Mechanical and he said that if it happens again, we will need to do some more investigating.

Still outstanding:

- Tree Trimming on North side and street side

Miscellaneous:

I heard back from the National Trust for Historic Preservation and the next round of funding is available in the spring. Once the materials are available, I will look into applying.

We received the Bullet Aid funding from Assemblywoman Byrnes, and it has been deposited in the savings account.

The 4 General Fund CDs have been set up according to Board motion.

I notified Bero their proposal was awarded; they anticipate starting around March. I also contacted the other firms who submitted quotes.

There has been interest in submissions for the 2024 Audit, due January 17th.