

PERRY PUBLIC LIBRARY

70 N. Main Street, Perry, New York 14530

PHONE (585) 237-2243 FAX (585) 237-2008 E-MAIL perrylibrarydirector@owwl.org WEBSITE perry.owwl.org

Jessica N DeMarte, Library Director

January 2025- Library Director's Report

CIRC	Jan. 2025	CIRC	Dec. 2024	YTD Dec. 31
2025	1,900	2024	1,708	26,125
2024	2,051	2023	1,842	24,743
2023	1,696	2022	1,860	26,561
LOANS SENT	Jan. 2025	LOANS SENT	Dec. 2024	YTD Dec. 31
2025	469	2024	439	6,271
2024	512	2023	410	4,850
2023	382	2022	330	4,754
OWWL2Go Stats	Jan. 2025	OWWL2Go Stats	Dec. 2024	YTD Dec. 31
2025	742	2024	657	8,051
2024	709	2023	635	5,977
2023	452	2022	406	4,974

Programs:

January 22nd @ 7pm- The Women by Kristen Hannah: 8 attendees

Upcoming Events:

February 26th @7pm- The Winemaker's Wife by Kristin Hamel

March 26th @ 7pm- The Art Thief by Michael Finkle

March 2025- wreath class for adults

April 23rd @7pm- Coming Home by Melissa Whitney

May 28 @7pm- James by Percival Everett

June 25 @7pm- Wish You Well by David Baldacci

July 23rd @7pm- The Tempest by William Shakespeare

I am working on scheduling a wreath craft class for adults in March that will be spring/Easter themed. I am also working on scheduling an Alzheimer's class for April/May and the technology classes to start in the spring.

Meetings:

1/2- New Director, 1/3- OWWLDAC, 1/8- OWWL System Board, 1/16-Independent Living Resource Sharing, 1/22 Budget Committee, 1/31-Pam Hill (Wreath Class)

I was elected OWWLDAC Liaison to the OWWL System Board. Those meetings are held bimonthly. I will collect amazing library news and share it with the system board as well as report on system board matters to OWWLDAC.

Continuing Education

1/16-Grant Database webinar, 1/24 HR Laws for 2025, 1/28- FY 2026 Construction Aid

Building:

1/10- Attic Cleaned by Haitz, 1/13-Remaining trees trimmed by Handshake Tree Service, 1/14- Doyle Site visit for Building Permit, 1/30- OWWL Tech Visit

I applied for a permit for the alarm system after Doyle's visit. We just need to pay the fee and should be all set to get the installation schedule.

I switched over to a laptop docking station and my computer went out to the circulation desk to replace the final machine that was not Windows 11 compatible. We also got a system installed to manage patron printing and so patrons can email their attachments from their own device rather than logging onto our computer. This is going to cut down on our paper/ink usage, but may also decrease our circulation slightly. It will also be much easier for patrons as they don't have to remember their personal passwords to log onto their emails on our device.

We moved the catalog computer over to near the public computers and will be doing more rearranging to increase staff storage space while maintaining patron and shelf space.

We purchased 2 new staff chairs and 1 new chair for patrons for the computers, as 2 of the chairs were falling apart and damaged.

Miscellaneous:

The first of the General CDs matured and was deposited in the Savings account.

I have started work on the 2024 Annual Library Report. I just need to input the programming stats and do one final review before submission to OWWL. It is due by February 12th.

I have also notified Allied Financial Services they were award the contract for our audit and have the list of items to gather for them to review prior to our site visit in March.

I am working to schedule to Building Condition survey with Bero in late March. Once I have a date, I will let you all know as they would like to speak with board members.

I've answered 6 reference questions. I used 4.5 hours of PTO.