Perry Public Library Employment Application

Perry Public Library
70 North Main Street – Perry, NY 14530 – Phone: 585-237-2243 – Fax: 585-237-2008
perry.owwl.org
Director Email: perrylibrarydirector@owwl.org

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PERSONAL INFORMATION: PLEASE PRINT

Name _____
        Last   First   Middle

Address _____
        Number   Street   City   Zip

Home Phone _____   **Cell Phone** _____

Email address _____ **Other Contact** _____

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POSITION APPLYING FOR _____

_____ Part Time (< 18.5 hrs)   _____ Full Time (> 18.5 hrs)   _____ Substitute (Per Diem)
Please note: clerical positions at more than 18.75 hours per week are filled from the Wyoming County Civil Service Lists

Available start date _____

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Please circle your work availability: Current Hours are: Mon-Thurs 11-8/Fri 11-5/Sat 9-1

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Morning	Morning	Morning	Morning	Morning	Morning
Afternoon	Afternoon	Afternoon	Afternoon	Afternoon	Afternoon
Evening	Evening	Evening	Evening	Evening	Evening

(For Example) [: Mornings (10AM-1PM)   Afternoons (1PM-4PM)   Evenings (4PM-7 PM)]

Are you under 18? __ yes ___ no
If yes, please give you date of birth (MM/DD/YYYY): _____
Do you have a work permit? ____ yes ____ no

Are you currently employed ____ yes ____ no
If yes, may we contact your present employer? ____ yes ____ no

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Have you ever applied for a position at the Perry Public Library before? ____ yes ____no
If yes, when and for what position? _____

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In order for your application to be accepted for review, please include the following items:
- Letter of interest
- Resume
- Three references: Include name, contact information, and what their relationship is to you.

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Applicant's Statement

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment. In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand that I am required to abide by all rules and regulations of the Perry Public Library.

_____

Signature of applicant   Date

The Perry Public Library will keep your completed application on file for two years.