

Perry Public Library
Board of Trustees Regular Meeting
September 8, 2025
DRAFT

Attendance: Sandy Lawrence, David Shearing, Jessica DeMartre (Director), Barb Glenn, Greg Quartz, Stacey Muolo (President), Angel Lowery (Treasurer), Virginia Winter
Excused absent; Lorie Ames

President Stacey Muolo called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: None
Public Comment: None

David Shearing made a motion to approve the August 11, 2025 minutes. Sandy Lawrence seconded. The motion passed unanimously.

The Treasurer's report was discussed.

Sandy Lawrence made a motion to approve the Account Payables Voucher. Barb Glenn seconded. The motion passed unanimously.

The YTD Budget 2025 was discussed.

The Capital Fund Project was discussed. Director DeMarte will submit the final report to close out the project and receive the final 10% of the grant.

Staff Reports: Director DeMarte's reports were reviewed.

Virginia Winter made a motion to approve Hume completing the following work: install self-closing hinges and fix the exit door on the staircase from the basement and regrade areas on 2 sides of the building at a cost of \$1750.00. David Shearing seconded. The motion passed unanimously.

The progress of the Development Committee regarding the Long Range Plan was discussed.

Barb Glenn moves that the Perry Public Library affirms that the library is in full compliance with the New York State Minimum Standards for Public and Association Libraries as outlined in the Commissioner's Regulation 90.2 and further directs Director DeMarte to e-mail the Executive Director of the OWWL Library System a link to the Board meeting minutes once they are posted on the Library's website within two weeks of the meeting, in accordance with the New York State Open Meeting Law. Sandy Lawrence seconds, and the motion passes unanimously.

Sandy Lawrence made a motion to approve Director DeMarte opening a payroll checking account and a savings account at Tompkins Bank. The signatories are: Stacey Muolo, David

Shearing, Sandy Lawrence, and Director Jessica DeMarte. David Shearing seconded. The motion passed unanimously.

Barb Glenn made a motion to roll forward \$85,000.00 from General Fund CD #3 to a one month CD at a rate of 4% at Tompkins Bank. The remainder, \$26,176.15 plus accumulated interest, will be deposited in savings to cover obligations in October. Virginia Winter seconded. The motion passed unanimously.

David Shearing made a motion to adjourn at 8:04 PM.

Dates: Monday September 15th @ 5:00 PM- Procurement and Other Common Topics in OSC Audits at Livonia Public Library

Wednesday September 17th @ 5:00 PM- Board Meeting Prep and the Critical Partnership at Cordelia Greene Library

Monday October 6th @ 7:00 PM – October Board Meeting

Respectfully submitted,
Barb Glenn, Secretary