

# ***PERRY PUBLIC LIBRARY***

***70 N. Main Street***

***Perry, New York 14530***

PHONE (585) 237-2243 FAX (585) 237-2008

Jessica N. DeMarte, Director

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WEBSITE [perry.owwl.org](http://perry.owwl.org)

E-MAIL: [jdemarte@owwl.org](mailto:jdemarte@owwl.org)



## **Development & Policy Committee Minutes**

**November 24, 2025**

In attendance: Sandy Lawrence, Virginia Winter, Stacey Muolo, Jessica DeMarte (director). Excused Absent: Greg Quartz.

The meeting was called to order at 4:34 pm.

Sandy made a motion to accept the draft of the Investment Policy and Virginia was the 2nd.

Virginia made a motion to accept the draft of the Budget & Spending Policy and Stacey was the 2nd.

Sandy made a motion to accept the draft of the Credit Card Policy and Procedures and Virginia was the 2nd.

Virginia made a motion to accept the draft of the Gift Acceptance Policy and Stacey was the 2nd.

Sandy made a motion to accept the Audit Policy with changes and Virginia was the 2nd.

Virginia made a motion to accept the Bidding and Procurement Policy and Stacey was the 2nd.

The committee reviewed current salary changes (2025) and also discussed the proposed 2026 salary schedule. Director DeMarte will put together these two documents for the December Board Meeting.

The meeting was adjourned at 5:15 pm on a motion by Stacey and Sandy.

Respectfully submitted,  
Jessica DeMarte.