

Perry Public Library  
Board of Trustees Regular Meeting  
January 12, 2025

Attendance: Virginia Winter, Sandy Lawrence, Angel Lowery (Treasurer), Jessica DeMarte (Director), Stacey Muolo, David Shearing, Barb Glenn, Greg Quartz

Excused absent: Lorie Ames

President Stacey Muolo called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: None

Public Comment: None

Sandy Lawrence made a motion to approve the December 8, 2025 minutes. Virginia Winter seconded. Virginia Winter, Sandy Lawrence, David Shearing, Greg Quartz, and Barb Glenn voted in favor. Stacey Muolo abstained.

David Shearing made a motion to approve the December 30, 2025 minutes. Sandy Lawrence seconded. The motion passed unanimously.

The Cash Activity report was reviewed. The Statement of Financial Position was reviewed.

Barb Glenn made a motion to approve the Accounts Payable Voucher. Greg Quartz seconded. The motion passed unanimously.

David Shearing made a motion to approve the reallocation of remaining funds from the 2025 Budget to the 2026 Budget as recommended by Director DeMarte. Virginia Winter seconded. The motion passed unanimously.

Barb Glenn made a motion to approve transferring the remaining Bullet Aid of \$12,500 to the Capital Project Fund Y2026. David Shearing seconded. The motion passed unanimously.

Tabled: The unassigned \$5,087.83 until Director DeMarte gets a quote for a new sign for the front of the Library.

Director DeMarte's Report was reviewed.

Youth Services Librarian Purvis's Report was reviewed.

The Policy Committee made a motion to approve the Investment Policy as written. Barb Glenn seconded. The motion passed unanimously.

Virginia Winter made a motion to allow Director DeMarte to make payroll payments in 2026. David Shearing seconded. The motion passed unanimously.

Barb Glenn made a motion to approve laddering of CD's for the general fund using option 2 which is \$30,000 – 2month CD; \$30,000 – 3month CD, and \$215,000 – 5month CD with Director DeMarte as the signatory. Sandy Lawrence seconded. The motion passed unanimously.

It was agreed to invite Suzie Carlson to the February Board meeting to discuss the Henry Page Collection.

Dates:

Monday January 19<sup>th</sup> – Library closed.

Tuesday January 27<sup>th</sup> @5:00PM – Trustee Handbook Book Club – Open Meetings Law

Monday February 9<sup>th</sup> @7:00PM- February Board Meeting

Tuesday February 10<sup>th</sup> @5:00PM – Trustee Handbook Book Club – Freedom of Information Law

David Shearing made a motion to adjourn at 7:57PM.

Respectfully submitted,  
Barb Glenn, Secretary