

Perry Public Library  
Board of Trustees Regular Meeting  
April 13, 2026

Attendance: Barb Glenn, Sandy Lawrence, Jessica DeMarte (Director), David Shearing, Stacey Muolo (President), Greg Quartz, Virginia Winter, Angel Lowery (Treasurer)

Excused absent: Lorie Ames

President Stacey Muolo called the meeting to order at 7:00 PM with the Pledge to the Flag.

Consideration of the Agenda and Conflict of Interest: None

Public Comment: Chris Nolan discussed the Henry Page collection.

Sandy Lawrence made a motion to approve the March 9, 2026 minutes. David Shearing seconded. The motion passed unanimously.

Virginia Winter made a motion to approve the March 18, 2026 minutes with the following edit:

In the motion to move to Executive Session the time be changed from 8:08 PM to 4:08 PM.

Sandy Lawrence seconded. The motion passed unanimously.

The Cash Activity Report and the Statement of Financial Position were reviewed.

Barb Glenn made a motion to approve the Accounts Payable Voucher. David Shearing seconded. The motion passed unanimously.

Barb Glenn made a motion to approve the adjustments to the 2026 Budget as presented.

Virginia Winter seconded. The motion passed unanimously.

The Director's Report was reviewed and discussed.

The Youth Services Librarian's Report was reviewed and discussed.

Sandy Lawrence made a motion to leave \$1,862.83 rolled over from the 2025 Budget Year unassigned. Virginia Winter seconded. The motion passed unanimously.

Sandy Lawrence made a motion to accept the 2026 changes to the Bylaws as written. Barb Glenn seconded. The motion passed unanimously.

• \*MOTION: Sandy Lawrence moves that the Perry Public Library Board of Trustees affirms that the library is in full compliance with the New York State Minimum Standards for Public and Association Libraries as outlined in Commissioner's Regulation §90.2, and further directs Director Jessica DeMarte to email the Executive Director of the OWWL Library System a link to the board meeting minutes once they are posted to the library's website, within two weeks of the meeting, in accordance with the New York State Open Meetings Law. Virginia Winter seconds, and the motion passed unanimously.

It was agreed to table the National Historic Registry Application for now.

David Shearing made a motion to approve the Annual Report. Barb Glenn seconded. The motion passed unanimously.

Virginia Winter made a motion to approve the Annual Report to the Community. Greg Quartz seconded. The motion passed unanimously.

David Shearing made a motion to move to Executive Session for the medical, financial, credit or employment history of a particular person or corporation at 7:44 PM. The motion passed unanimously.

Sandy Lawrence made a motion to leave Executive Session at 8:14 PM. Virginia Winter seconded. The motion passed unanimously.

Sandy Lawrence made a motion to approve the updated Director Employment Contract as written and authorizes President Stacey Muolo to sign the designated contract. David Shearing seconded. The motion passed unanimously.

Barb Glenn made a motion that the Perry Public Library will pay \$14,400.00 for Health Insurance cost for Director DeMarte from May 1, 2026 until April 30, 2027. This proposal will be reviewed annually at the January Board Meeting. David Shearing seconded. The motion passed unanimously.

David Shearing made a motion to adjourn at 8:22 PM.

Dates: Thursday, April 16<sup>th</sup> @5:00 PM- Trustee Handbook Book Club: Hiring and Evaluating the Library Director

Wednesday, April 22 @ 8:00 PM- Procurements and Other Common Topics in OSC Audits

Monday, May 4<sup>th</sup> @ 8:00 PM Board Petitions Due

Monday, May 11<sup>th</sup> @7:00 PM – May Board Meeting

Respectfully submitted,

Barb Glenn, Secretary