



COMPLETE PAYROLL

Welcome to Payroll Country.

Proposal for:

Perry Public Library

Maizie Scollon

(585) 237-0850

mcollon@completepayroll.com

Payroll Package: Complete Integration

- Payroll Processing
- Tax Service (Tax service includes Federal and 1 State. Add \$30/quarter for additional filings)
- Check Signing
- Virtual Reports
- Zywave Basic HR Support
- [Adaptive Employee Experience](#) - Full Access
- Direct Deposit
- Trust Service
- Time off Accruals - Electronic Requests
- [Poster Elite](#) (Digital poster service available for additional \$10/month)
- Workers Comp Upload
- General Ledger Download
- Retirement Upload
- iSolved Basic HR - Asset, Education, Skills, Certification & Training Tracking
- Electronic Onboarding/Offboarding

Everything you need for payroll, so you can focus on doing what you love. Easy-to-navigate payroll software that lets you pay your people safely and on time, and always keeps you compliant.

All backed by an insanely knowledgeable and responsive customer service team.

Add-on Options, at additional per unit cost

- New Hire Reporting - \$4.05
- Agency Checks Direct - \$4.31

Onboarding/Offboarding

\$1.25 per employee per month

Implementation Fee \$275

Seamlessly manage onboarding and compliance documentation, all in a single platform. Avoid bottlenecks with improved efficiency and data consistency. Electronic signatures can be used as a binding agreement. Built-in I-9 tool automates forms and processes for employees and managers. Workflow automation enables easy implementation, collection, tracking and storage of all forms and documents, including federal and state tax forms. Employee Onboarding makes it easy to take control of the onboarding process from start to finish.

- Custom messaging
- Fillable forms
- Employee acknowledgements
- Custom links
- Compliance
- Workflow automation
- Pending employee dashboard
- Configurable Onboarding & Offboarding
- WOTC

Add-on Options, at additional per unit cost

- e-Verify - \$4.35 per submission
- Background screening - price varies based on screening options

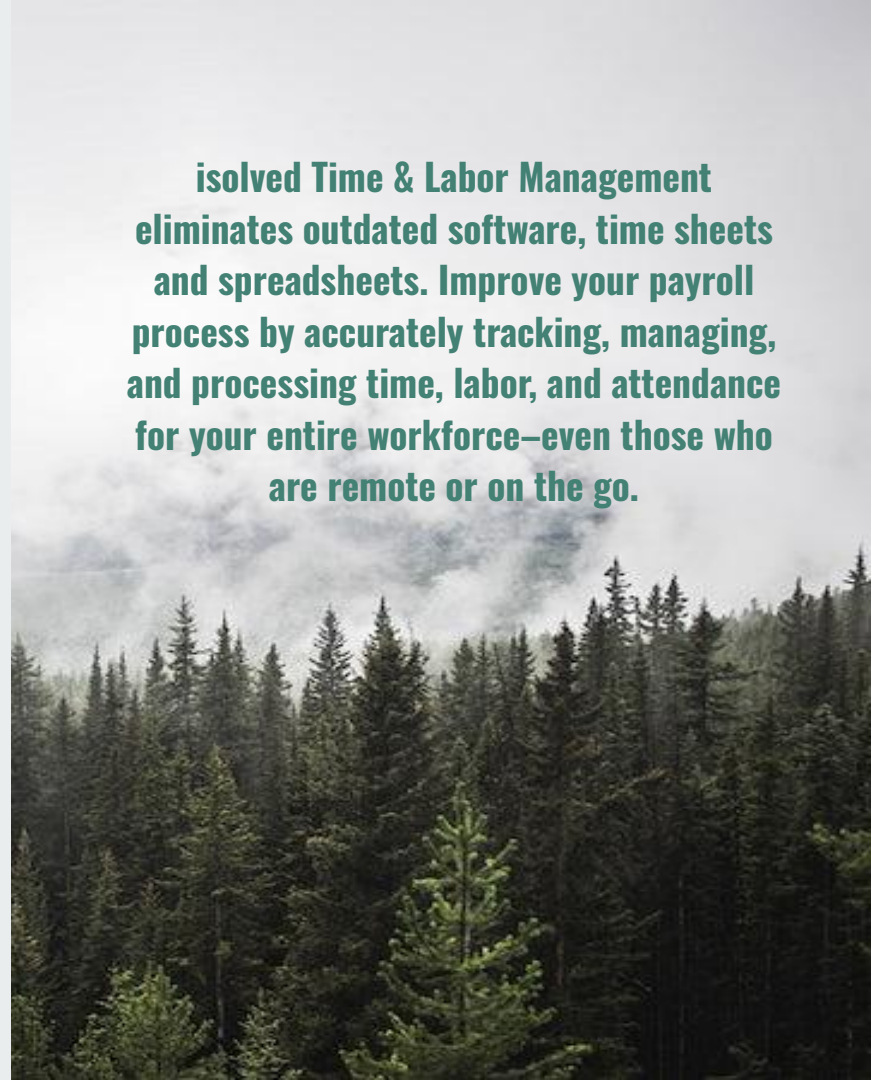


Time & Attendance

\$2.90 per employee per month,

- Time Tracking
- Default/Pattern Scheduling
- Alerts
- Adjustments
- Meal & Break Configuration
- Rounding Rules
- Holidays
- Verification Workflow
- Punch Notes/Attestation
- Configurable Allocation Rules
- Job Tracking
- Reporting/Dashboards & Analytics
- Team Calendar
- Mobile Punching
- Group Punching
- Submit Missing Punch

isolated Time & Labor Management eliminates outdated software, time sheets and spreadsheets. Improve your payroll process by accurately tracking, managing, and processing time, labor, and attendance for your entire workforce—even those who are remote or on the go.



Scheduling

Basic Scheduling

\$2.40 per employee per month

This robust module allows employers to handle schedules with ease – changing, moving, and scheduling employee shifts. Stay compliant with legal scheduling regulations, such as predictive scheduling, that are in effect in cities and states across the nation.

Send instant notifications to employees when schedules are posted, rather than communicating with all staff members via email. Now more than ever before, regular communication is essential to keep employees up to date on when they are scheduled to work.

- Shift Eligibility
- Auto Hour Labor Allocations
- On Call Shifts
- Scheduler Alerts
- Shift Request/Coverage
- Request/Shift Swap
- Coverage Dashboard
- Employee Unavailability

Summary of Cost

Proposal Date:

5/8/2026

The fees quoted below are valid for 30 days from the Date of Proposal referenced above.

Per Payroll

\$83.61

Complete Integration
Package

Monthly

\$64.00

Perform Small Business
\$21.60

Timekeeping \$23.20

Scheduling \$19.20

One Time Setup Fees

\$142.00

Labor Poster \$42

iSolved Scheduling \$100

Annualized Total

\$2941

(additional \$382)

***Year End Processing
Fee is \$82.68 plus
\$7.72/W2-1095-1099,
plus \$19.16 Shipping and
Handling

